

Introduction

This policy Statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of providing them with information regarding the provider's education or training offer at each transition point. This complies with the school's legal obligation under section 42B of the education act 1997.

All pupils in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training opportunities available at each transition point;
- To hear from local providers and the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 7 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school: This included: Newcastle College (NCSG), Cheshire College South & West, Reaseheath College, Stoke-on-Trent Sixth form college.

Management of Provider Requests

Procedure – A provider wishing to request access should contact Stephen King – Leader of STEM and Work-related learning

Telephone 01782 987800 Stephen.king@madeley.set.org

Opportunities for access

Several events on the school calendar, integrate into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and their parents:

Year Group	Autumn 2025	Spring 2026	Summer 2026
7	<p>PD (PSHEe Lessons)</p> <p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> 13th October 3th November <p>Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement</p>	<p>National careers & Apprenticeship week</p> <p>Year 7 parents evening – 22nd January</p> <p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> 2rd February 23th March <p>Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement</p>	<p>PD (PSHEe Lessons) during form time</p> <p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> 4th May 8th June <p>Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement</p>
8	<p>PD (PSHEe Lessons)</p> <p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> 13th October 3th November <p>Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement</p>	<p>National careers & Apprenticeship week</p> <p>Year 8 parents evening – 22nd April</p> <p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> 2rd February 23th March 	<p>PD (PSHEe Lessons) during form time</p> <p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> 4th May 8th June <p>Lunch time drop ins: Providers can hold drop-in</p>

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9	PD (PSHEe Lessons) Careers related subject lessons Careers focused assemblies take place in the week commencing <ul style="list-style-type: none"> 13th October 3th November Lunch time drop ins: Providers can hold drop in sessions by prior arrangement	National careers & Apprenticeship week Year 9 Options Parents Evening 12 th February Careers related subject lessons PD (PSHEe Lessons) during time tabled lessons. Careers focused assemblies take place in the week commencing <ul style="list-style-type: none"> 2nd February 23th March Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement	Careers related subject lessons Careers focused assemblies take place in the week commencing <ul style="list-style-type: none"> 4th May 8th June Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement
10	PD drop down days on 10 th October Careers related subject lessons Careers focused assemblies take place in the week commencing <ul style="list-style-type: none"> 13th October 3th November Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement	National careers & Apprenticeship week PD drop down days on February 13 th Careers related subject lessons Year 10 parents evening - 14 th March Year 10 parents evening Careers focused assemblies take place in the week commencing <ul style="list-style-type: none"> 2nd February 23th March 	PD drop down days on 7 th May Careers related subject lessons Careers focused assemblies take place in the week commencing <ul style="list-style-type: none"> 4th May 8th June Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement

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11	<p>PD drop down days 19th September</p> <p>Year 11 parents evening – 9th December</p> <p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> • 13th October • 3th November <p>Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement</p>	<p>National careers & Apprenticeship week</p> <p>PD drop down days 6th February</p> <p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> • 2rd February • 23th March <p>Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement</p>	<p>Careers related subject lessons</p> <p>Careers focused assemblies take place in the week commencing</p> <ul style="list-style-type: none"> • 4th May • 8th June <p>Lunch time drop ins: Providers can hold drop-in sessions by prior arrangement</p>

Premises and facilities

The school will make the main hall or classrooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the main reception desk.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Policy Review:

Signed by: (Principal)

Signed by: (Chair of
Academy Council)

Date:

Next Review Date: September 2026